



St Marys & Woolwich Common Nurseries

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Special Educational Needs & Inclusion Policy

The Under 5's Project has a passion for inclusion and works closely with parents and other professionals to provide effective additional support to meet and support the needs of all children in our care.

Our SEND Team

Lead SEN Co-ordinator (SENCO): **Sarah Carr**

St Marys SEN Co-ordinator (SENCO): **Emma Gibson**

Woolwich Common SEN Co-ordinator (SENCO): **Nicola Frost** (Part Time)

Woolwich Common Inclusion Support Key Person – **Tasha Downey – Pre-school**

St Marys Nursery – Inclusion Support Worker – **Sabine Smyth**

Aim

The Under 5's aims to raise expectations for all pupils with SEN, the under 5's provides a focus on outcomes for children. We will work towards all guidance as provided in the SEND code of practice (2015) 0-25 years.

Objective

- We will identify children with a Sen using our plan, do, review cycle.
- We will meet with parents/carers and key staff to discuss any identified needs and make a collaborative plan of how best to support your child.
- We will work with additional agencies/services as required to best support your child.
- We will ensure all our key staff have support and appropriate and relevant training in relation to SEN to ensure the best standards.
- We will make reasonable adjustments to our provision and teaching to accommodate children with SEN/additional needs.

Definition of Special Needs

- Children have special educational needs if they have a developmental delay that requires additional or differentiated educational provision to be made for them, and that without additional support they would not make expected progress.
- Behavioural and emotional needs of pupils are also given due consideration and may be used for identifying pupils who may need additional support.

Identifying Special educational needs

Developmental needs may broadly come under the following areas.

- Communication and Social Interaction
- Cognition and learning
- Social, Emotional, and mental health difficulties
- Sensory needs
- Physical Needs

The purpose of identification is not to expect all children to develop at the same pace, or to fit children into categories, but to consider the needs of the whole child.

A graduated approach to SEND

The Under 5's Project supports staff to access additional and specialised training so that high quality teaching is consistent. Practitioners will be able to provide personalised learning and a supportive environment.

High quality learning is differentiated for individual pupils, this being the first step when responding to children who may present with SEND.

Key workers are responsible in the first instance to liaise with parents and the setting SENCO when concerns around development and progress are raised.

Key workers will work closely with families, other professionals, and the setting SENCO to support children, provide or monitor interventions and ensure they are being planned for within the daily curriculum planning.

The setting Senco will support Practitioners throughout the child's journey at the nursery and will co-ordinate and refer to additional service as required.

Managing Childrens needs on the SEND support register:

All children identified as having a SEND will be added to the setting SEND register and information will be updated regularly. All children will have a Personal Learning Plan (PLP) Completed, this will be a joint working document that is written in collaboration with the child's parents, setting and recommendations from any other professionals. Personal learning plans will be reviewed every 12 weeks.

Supporting Children and their families

More information on help available in Greenwich can be found on the **Greenwich Local offer** website: [Early Years SEND - Interventions and strategies | Greenwich Community Directory](#)

- The Under 5's are always available to speak to if you would like to discuss any concerns you may have,

- We will signpost you to local groups that may be able to offer support and will make all relevant referrals to outside agencies that are best placed to offer support and/or make a diagnosis.
- We will provide guidance and advice specific to the needs of your child.
- We will support you to apply for Disability living allowance (DLA) where appropriate.
- We will provide equipment and resources to support children with Sen within the setting, including facilities for increasing access for pupils who are disabled.
- We will put in place arrangements for reviewing, monitoring, and evaluating the effectiveness of SEN provision, both in relation to individual pupils and across the setting.
- We will make arrangements for partnership working with parents/carers and for taking into account the ascertainable wishes of the child.
- We will contribute to helping the child to acquire an Education, health, and care plan (EHCP) when necessary to help that child have the best support in place for when they start school.
- We will provide a SEN parents support group (subject to grant funding)
- We have complaints procedures in place and will use these to resolve any complaints in relation to SEN provision.

Supporting Children with medical conditions

The Under 5's project, will make all reasonable adjustments to support children with a medical condition so that they have access to the full curriculum including educational experiences, trips, and outside play.

- The Under 5's will ensure relevant risk assessments and/or care plans are in place before a child start at the nursery, or when a new, or developing need is identified.
- The under 5's staff team will undergo all relevant training to enable them to best meet the medical needs of the child.

Transitions

When it is time for your child to transition to their next setting the Under 5's will offer a supportive and thorough transition and will plan to link effectively with other professionals in receiving settings. We do this by:

- Offering visits to receiving setting to meet the child and key staff at our nursery.
- Contributing to reports and paperwork as required
- Facilitating meetings for all key staff working with the child to share information.
- Visiting a new setting with a family were requested.
- Sharing information and paperwork with the receiving setting.

If you would like any further information on any aspects of this policy, please contact the **Lead SENco**, via the following email address sarah.senco.U5s@outlook.com

We have a wide variety of supporting literature and are happy to offer guidance where possible.

